

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened for the annual organization meeting held on January 5, 2016, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

The Business Administrator/Board Secretary, Mr. Michael Halik, welcomed everyone to the reorganization meeting of the North Caldwell Board of Education. They recited the Pledge of Allegiance after which Mr. Halik indicated, in compliance with the Open Public Meeting Act, notice of this meeting had been properly advertised and the agenda has been posted at the appropriate locations.

Mr. Halik then reported to the Board and community the results of the November 3, 2015, General Election for the School Board Election which had two (2) open candidate seats. Mrs. Jann Burks Skelton received 315 votes; Mrs. Melinda Oppen received 301 votes and there were ten (10) write-in votes.

The Board Secretary swore in both ladies.

The Business Administrator/Board Secretary called the roll.

Roll call by the Board Secretary:

Present:               Mrs. Valerie Buccino  
                              Mrs. Mary Mokris  
                              Mrs. Melinda (Mindy) Oppen  
                              Mrs. Jann Skelton  
                              Mr. Robert Projansky

Absent:                 None

Also Present:         Dr. Linda Freda, Superintendent  
                              Mr. Michael Halik, Business Administrator

Mr. Halik called for nominations for the office of President of the Board of Education for the term commencing January 5, 2016, to the next reorganization meeting.

**RESOLVED** that Mr. Robert Projansky be elected as President of the North Caldwell Board of Education.

Moved:               Mrs. Buccino               Seconded:       Mrs. Skelton

Yes:                  5                               No:                0

Mr. Halik called for a motion to close nominations for the office of President of the Board of Education.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 5    No: 0

The Board voted 5-0 to elect Mr. Robert Projansky President of the Board of Education.

Mr. Projansky assumed the chair as President of the Board.

Mr. Projansky called for nominations for the office of Vice President of the Board of Education for the term commencing January 5, 2016, to the next reorganization meeting.

**RESOLVED** that Mrs. Valerie Buccino be elected as Vice President of the North Caldwell Board of Education.

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 5    No: 0

Mr. Projansky called for a motion to close nominations for the office of Vice-President of the Board of Education.

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 5    No: 0

The Board voted 5-0 to elect Mrs. Valerie Buccino Vice-President of the Board of Education.

Mr. Projansky announced the Committee Appointments and the Delegate and Liaison Positions.

### **COMMITTEES**

- Buildings & Grounds – Mrs. Buccino, Chairperson/Mrs. Oppen, Member
- Community Relations – Mrs. Skelton, Chairperson/Mr. Projansky, Member
- Curriculum – Mrs. Buccino, Chairperson/Mrs. Mokris, Member
- Finance – Mrs. Projansky, Chairperson/Mrs. Skelton, Member
- Negotiations – Mr. Projansky, Chairperson/Mrs. Buccino, Member
- Personnel – Committee of the Whole
- Policy – Mrs. Skelton, Chairperson/Mrs. Mokris, Member
- Transportation & Safety – Mrs. Mokris, Chairperson/Mrs. Oppen, Member

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 5    No: 0

### **LIAISON POSITIONS**

- Delegate to NJSBA – Mrs. Oppen
- Mayor, Council, Planning Board & Police Department – Mr. Projansky
- Recreation Board & Advisory Department – Mrs. Buccino
- Boy Scouts/Cub Scouts/Girl Scouts – Mrs. Oppen
- North Caldwell Partnership in Education – Mrs. Mokris/Mrs. Oppen

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 5    No: 0

### **PRESIDENT'S REPORT**

- Mr. Projansky and Mrs. Buccino spoke about Mrs. Bohrer's time on the Board and presented her with a plaque.

### **SUPERINTENDENT'S REPORT**

- Dr. Freda thanked Mrs. Bohrer for her hard work and dedication while serving on the Board of Education. She also welcomed Mrs. Oppen to the Board.
- Dr. Freda then stated that there were no incidents reported regarding violence and vandalism in the schools and no reported HIB incidents.

### **PUBLIC RECOGNITION**

- None

### **ORGANIZATIONAL RESOLUTIONS**

- O1. RESOLVED** that the Board of Education adopt all existing bylaws and policies of the Board and approve existing administrative rules and regulations, subject to revision, for the forthcoming fiscal school year.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 5    No: 0

- O2. RESOLVED** that all meetings of the Board of Education be conducted according to Robert Rules of Order and Board Policy.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 5    No: 0

- O3. RESOLVED** that the Board of Education appoint **Melinda Oppen** as Delegate to the New Jersey School Boards Association for one (1) year, beginning immediately and

**BE IT FURTHER RESOLVED** that the policy authorizing the duties of the delegate to the New Jersey School Board Association be approved as follows:

1. Represent the Board at meetings of the New Jersey School Boards Association.
2. Study and report to the Board all proposed State and Federal Legislation of interest and relevance.
3. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.

The policy shall not prohibit or discourage other Board members from active participation in legislative affairs.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 5    No: 0

- O4. RESOLVED** that the Board of Education re-adopt Code of Ethics, attached.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 5    No: 0

- O5. RESOLVED** that the Board of Education approve the attached list of Committees and Membership for the 2016-2017 school year.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 5    No: 0

- O6. RESOLVED** that the Board of Education approve the attached twelve (12) month calendar.

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 5      No: 0

**O7. RESOLVED** that the Board of Education attached schedule of public and confidential meetings for 2016.

Moved: Mrs. Buccino      Seconded: Mrs. Skelton

Yes: 5      No: 0

### **GENERAL RESOLUTIONS**

**G1. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation for Explore Science Winter 2016.**

Moved: Mrs. Buccino      Seconded: Mrs. Mokris

Yes: 5      No: 0

**G2. RESOLVED** that the Board of Education approve the Agreement with **Phoenix Advisors**, 4 West Park Street, Bordentown, NJ 08505, to continue as the district's Disclosure Agent and Independent Registered Municipal Advisor "of record" for the 2016-2017 school year, at an all-inclusive fee of \$850.00.

Moved: Mrs. Buccino      Seconded: Mrs. Mokris

Yes: 5      No: 0

### **BUSINESS RESOLUTIONS**

**B1. RESOLVED** that the Board of Education approve the **Public & Confidential Minutes of December 15, 2015.**

Moved: Mrs. Mokris      Seconded: Mrs. Skelton

Yes: 4      No: 0

Abstain: Mrs. Oppen

- B2. RESOLVED** that the Board of Education approve the **December 23, 2015, payroll** in the amount of \$315,070.63.

Moved: Mrs. Mokris                      Seconded: Mrs. Skelton

Yes: 5    No: 0

- B3. RESOLVED** that the Board of Education approve the **December 21, 2015, Hand Check Register** in the amount of \$45,966.00.

Moved: Mrs. Mokris                      Seconded: Mrs. Skelton

Yes: 5    No: 0

- B4. RESOLVED** that the Board of Education approve the **December 18, 2015, Hand Check Register** in the amount of \$329.08.

Moved: Mrs. Mokris                      Seconded: Mrs. Skelton

Yes: 5    No: 0

#### PERSONNEL RESOLUTIONS

- P1. RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following staff:

Name	Date	Workshop	Cost	Travel
Adlon, I.	1/28-1/29	TECHSPO	\$420.00	\$322.88
Whitney, J.	1/20	First Aid	\$45.00	

Moved: Mrs. Buccino                      Seconded: Mrs. Mokris

Yes: 5    No: 0

- P2. RESOLVED** that the Board of Education approve **Christina Moawad** as a lunch/recess supervisor at a rate of \$30.00 per hour effective January 4, 2016.

Moved: Mrs. Buccino                      Seconded: Mrs. Mokris

Yes: 5    No: 0

- P3. RESOLVED** that the Board of Education approve **Meghan Keenan** for the Title I tutoring program effective November 1, 2015 to June 30, 2016.

Moved: Mrs. Buccino                      Seconded: Mrs. Mokris

Yes: 5    No: 0

### **OLD BUSINESS**

- Discussions regarding the school calendar for 2016-2017.
- Buildings & Grounds will plan on meeting on January 14<sup>th</sup>. The Transportation Committee will make a presentation to the Board in February regarding subscription busing. March, a presentation regarding transportation will be made to the public, followed by an April Board of Education vote on a solution to the transportation issue. If a subscription program is approved, enrollment would be scheduled for the month of May.
- The Board discussed data privacy and comparing “apples to apples” regarding other vendors. An RFP will be developed to send to vendors.

### **NEW BUSINESS**

- The Board has decided that the preschool tuition rate will increase by \$100.00 for the 2016-2017 school year. The rate will increase from \$3,500.00 to \$3,600.00.

### **ADJOURN TO CONFIDENTIAL SESSION**

The following resolution was called at 8:15 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: negotiations for NCEA Support Staff. Said matters will be made public upon their disposition.

Moved: Mrs. Skelton                      Seconded: Mrs. Mokris

Yes: 5    No: 0

As there was no further business to discuss, the Board adjourned at 8:50 p.m.

Respectfully Submitted,

Michael Halik  
Board Secretary